

**Please join us for the 19<sup>th</sup> Annual  
Cottonwood festival  
June 13-15, 2008  
Brickyard Park, Hastings, Nebraska**

Dear Exhibitor:

It's time to reserve your booth space for the 19<sup>th</sup> Annual Cottonwood Festival, June 13-15, 2008. Each year, as many as 15,000 people visit the rolling hills of Hastings' Brickyard Park to enjoy a summer weekend of visual and performing arts. Art displays and demonstrations, local and nationally recognized entertainment, children's activities, as well as food and crafts round out the family fun at the Cottonwood Festival - one of Nebraska's most important fine and performing arts events.

We are currently accepting applications from Marketplace exhibitors. Information and guidelines are as follows:

- Show Dates & Times: Brickyard Park will be open at 8:00 am, Friday, June 13 for set-up. All vendors are required to be set up by 3:00 pm, Friday, June 13, and must stay open during the following hours:  
Friday, June 13 4:00 pm – 9:00 pm  
Saturday, June 14 10:00 am – 9:00 pm  
Sunday, June 15 11:00 am – 4:00 pm
- Show Location: Brickyard Park, Hastings, Nebraska
- Show Sponsor: Cottonwood Festival
- Sponsor Address: 301 S. Burlington, PO Box 1104, Hastings, NE 68902-1104
- Contact Person: Jean Murphy, Marketplace Chair
- Contact Email: jrmurphy@alltel.net
- Contact Phone: (402) 463-7329 days, or (402) 463-3695 nights/weekends
- Contact Fax: (402) 463-7358 Jean Murphy, or (402) 462-8202 Cottonwood Office
- Vendor Fees: \$75 for a 10'x10' freestanding booth space, or \$125-\$150 for a 10'x10' space inside our tents. Each option includes two, 3-day admission tickets to the festival. Additional 3-day admission tickets can be purchased for \$15 each during registration.
- Security & Liability: Security services are provided on the Festival grounds. However, the Festival assumes no liability for damage or loss of artists' work. Artists are advised to obtain their own insurance.
- Selection Process: A screening committee selects unique and varied marketable craft items. Only original handcrafted work will be accepted (no kits, ceramics, manufactured or flea market items). Each exhibitor is required to submit a minimum of six clear, quality photographs representative of all the work to be displayed in their booth. If you have exhibited in the past, you only need to submit pictures of any new items you will be adding to your booth. Also required is a complete description of all displayed items. The Cottonwood Festival reserves the right to require vendors to remove inappropriate articles from their booth. Checks sent with applications will not be cashed until after the selection process has been completed.



Deadline: **Applications must be received by June 6, 2008.** Acceptance notification will be mailed within two weeks of receipt of application. Please submit your applications early!

Space Availability: Tent space provided by the Cottonwood Festival is limited to 20 booths. Even though under a tent, Marketplace vendors are advised to bring additional weather protection for their displays. Booths are assigned on a first-come, first-serve basis. Apply early for best booth assignment.

Unlimited space is available for crafters who have their own tents. The freestanding tent fee is \$50 less than space inside the Cottonwood Festival tents. Freestanding tents will be placed around the perimeter of the Cottonwood Festival tents. If you are requesting a booth in a Cottonwood tent, but own a freestanding tent, please indicate that in case we need to have you bring it. .

Refunds: The Marketplace Committee must be notified no later than May 15, 2008 of cancellation in order to receive a full refund. No refunds will be made after that date. Last-minute cancellations may affect future acceptance.

Display Area: Exhibitors are responsible for providing all tables, chairs, display boards, and floor covering that you will need to effectively display your wares. **PREPARE FOR INCLEMENT WEATHER!** The names and phone numbers of local rental companies are available upon request.

Demonstrations: You are encouraged to demonstrate your skills within your booth to further educate the general public about creating your particular art. Demonstrations create a spirited and lively atmosphere and help increase interest and sales.

2008 Entertainment: Main stage acts include **The Buckingham**s on Friday, June 13, and new country star **Jake Owen** will open the show on Saturday, June 14, followed by classic country group **The Bellamy Brothers**. The **Cottonwood Canopy** is a new venue this year and it will host a **Wine Tasting** on Friday, **Antique Appraisals** and **Hastings Community Theatre** performances on Saturday, and a variety of **Family-oriented Activities** on Sunday, including a performance by **The String Beans** – a family-friendly band. Continuous live entertainment is scheduled throughout the weekend on the **Stage on the Green**, with a **Polka Fest** featuring the **Ken Shuda Orchestra** planned for Sunday afternoon. A large crowd is anticipated for the 2008 Cottonwood Festival.

Special efforts are continually being made to find quality crafters for the Marketplace area of the Cottonwood Festival. Please encourage your friends with unique, high-quality craft items to send an application.

Cottonwood Festival information and printable applications are available on our website:  
[www.cottonwood-festival.org](http://www.cottonwood-festival.org)

If you have questions or require additional information, please don't hesitate to contact us. We hope to see you in June!

Jean Murphy  
Marketplace Chair

Jacki Lemonds  
Marketplace Assistant

2008 Marketplace Application Form & Required Waiver

Business Name \_\_\_\_\_ Sales Tax # \_\_\_\_\_

Name(s) of all Working in Your Booth  
\_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_ Evening Phone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_ Website Address \_\_\_\_\_

Are all of your items handcrafted? Yes \_\_\_\_\_ No \_\_\_\_\_

Detailed description of all items to be included in booth display (please send a minimum of six quality photos).  
Only handcrafted items will be allowed. \_\_\_\_\_  
\_\_\_\_\_

Special Requirements/Comments \_\_\_\_\_  
\_\_\_\_\_

Own a freestanding tent? Yes \_\_\_\_\_ No \_\_\_\_\_ Need Electricity? Yes \_\_\_\_\_ No \_\_\_\_\_

Where did you hear about the Cottonwood Festival? \_\_\_\_\_

If you are reserving space inside our tents, please indicate booth location choice(s). Not all booths will have electricity available. You must indicate above if you want electricity. Booths are assigned on first-come, first-serve basis. Apply early for best booth assignment.

#1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_

Fees:	2 Corner booths under tent	\$300	\$ _____
	1 Corner booth under tent	\$150	\$ _____
	Regular 10'x10' booth space under tent	\$125	\$ _____
	Double booth (10'x20') space under tent	\$250	\$ _____
	Double booth including 1 corner under tent	\$275	\$ _____
	Freestanding 10'x10' tent - you provide	\$ 75	\$ _____

Make checks payable to Cottonwood Festival. Applications received without fees will not be accepted.

**Required Waiver:**

Neither the City of Hastings nor the Cottonwood Festival Organization takes responsibility for any loss of property, owned or displayed, by the exhibitors that was not directly the result of the sponsor's own gross negligence.

I agree to release the Cottonwood Festival of any responsibility or liability for damages or loss of property.

I understand that failure to abide by Festival regulations, as stipulated by the information attached, may result in the loss of my booth space and forfeiture of my registration fee.

Required Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail application, waiver, photos, and fees to: Marketplace Committee  
Cottonwood Festival  
301 S. Burlington, PO Box 1104  
Hastings, NE 68902-1104

Questions? Call Jean Murphy at (402) 463-7329 days or (402) 463-3695 evenings

**2008 Marketplace Tents  
Layout of Booth Spaces**

Two 30' x 60' Tents Provided For 10' x 10' Booth Spaces  
*\*\*Freestanding tents are encouraged to promote a more open air feel.*

1 - \$150	6 - \$150
2 - \$125	7 - \$125
3 - \$125	8 - \$125
4 - \$125	9 - \$125
5 - \$150	10 - \$150

11 - \$150	16 - \$150
12 - \$125	17 - \$125
13 - \$125	18 - \$125
14 - \$125	19 - \$125
15 - \$150	20 - \$150